

### REFUND REQUEST FORM

In order for us to process your refund request as efficiently as possible, please complete this form with all necessary information. This form should be completed by the person that made the booking.

Date of Session Booked:  Name on Booking:

Payment Amount:  Payment Type:   
i.e Visa / BACs

Date of Payment:  Invoice Number:   
If applicable

Booking Method:  Last 4 digits of Card Used:   
i.e Online / Phone

If payment was made via Bank Transfer:

Account Name:

Account Number:  Sort Code:

Any further comments:

All refund requests will be processed on the last day of the month that the booking was intended to take place. Depending on the payment type, the time taken to process the refund will vary. Please allow between 5-7 business days for the refund to appear on your statement.

#### Refund Terms & Conditions:

1. All successful refund requests will be processed on the last day of the month that the booking was scheduled to take place.
2. Refunds will only be processed based on the information provided in this form.
3. Refund requests are only applicable to events or bookings that have been cancelled due to Buckmore Park Karting Ltd not being able to provide the service(s) booked.
4. Buckmore Park Karting Ltd will only process refunds back to the same card or payment method used at the time of booking.

Please tick the box to show that you have **read and understand** the terms and conditions:

Name:

Signed:

Date:

**Please include a copy of your receipt or booking confirmation when returning the completed form. Completed request forms should be sent to sales@buckmore.co.uk**